



COLORADO DEPARTMENT OF AGRICULTURE

(303) 477-0054

03/01/2008 - 02/28/2009

APPLICATION  
for  
"FARM PRODUCTS SMALL VOLUME DEALER" LICENSE

(Office Use Only)

Area:

Date Approved: By:

APPLICATION FEE:

(455) LICENSE NEW RENEWAL

\$ 50.00

(461) PENALTY (after March 1st) \$20

N/A

TOTAL AMOUNT ENCLOSED

Make Check Payable to: Colorado Dept. of Agriculture

Mail Payment to: Cashier - Colorado Dept. of Agriculture/ICS  
700 Kipling Street, Ste. 4000  
Lakewood, Co 80215-8000

NOTE: APPLICANT'S NAME AND ADDRESS MUST BE "EXACTLY" AS LEGAL BUSINESS NAME

1. BUSINESS NAME OF APPLICANT:

2. PRINCIPAL BUSINESS ADDRESS:

MAILING ADDRESS IF DIFFERENT:

3. PHONE NUMBER: COUNTY:

4. (Check One) This business is operating as a(n):

Individual/Sole Proprietorship \*

Partnership

Corporation

Other (Describe):

***"If you are operating as an individual/sole proprietorship,  
you must complete the "Citizenship/Immigration Status Verification Form".***

**HB 1023 requires the Colorado Department of Agriculture to verify an individual's lawful presence in the United States prior to providing a Farm Products Small Volume Dealers license. Licenses issued to a partnership, corporation or any other ownership structures other than a sole proprietorship, will not be affected. See the bottom of page two for more information.**

5. State kinds of farm products handled:

6. Are you engaged in the business of BUYING farm products from Colorado producers or dealers?

Yes: No:

If YES, state your annual dollar volume of purchases of farm products from Colorado producers or dealers:

\$

7. Do you solicit or negotiate the sale of farm products between the vendor and purchaser respectively?

Yes: No:

8. Do you receive on consignment or handle any farm product on a commission basis?

Yes: No:

11. List person(s) authorized to receive and accept service of summons and legal notices of all kinds for the applicant in the state of Colorado. (Name and complete address)

Name

Address

***"Small- volume dealer" has a place of business in Colorado and buys less than twenty thousand dollars' worth of farm products per year from producers and owners of farm products for processing or resale and does not purchase two thousand five hundred dollars' worth or more of farm products in a single transaction.***

I understand that as a dealer I must comply with all requirements of the Farm Products Act (Title 12, Article 16, Sections 101 et. seq. C.R.S.). I understand that making false statements on this application is punishable by law.  
I certify that all the statements made in this application are true, correct, and complete to the best of my knowledge and belief, and are made in good faith.

(Sign and Date below)

BUSINESS NAME OF APPLICANT:

DATED: BY:

(Applicant or Applicant's representative)

**Attn: Individual/Sole Proprietorships:**

HB 1023 requires the Department to verify the lawful presence in the U.S. of all individuals and sole proprietors prior to issuing the aforementioned license. We will need the following additional documentation from you in order to renew your license or to issue you a new license:

- 1. A valid Colorado Driver's license or a Colorado identification card; or
- 2. A United States military card or a military dependent's identification card; or
- 3. A United States Coast Guard Mercant Mariner card; or
- 4. A Native American Tribal document;

**And** an affidavit stating that:

- 1. You are a United States citizen; or
- 2. A legal permanent resident; or
- 3. You are otherwise lawfully present in the United States pursuant to federal law.

Some individuals residing outside of the State of Colorado may not have any of the identification documents listed above. Therefore, the Colorado Department of Revenue has adopted emergency rules, effective until March 1, 2007, that allows such persons to use one of the following alternative forms of identification:

- 1. A certificate verifying naturalized status issued by an authorized agency of the United States bearing Applicant's intact photograph impressed with the raised embossed seal of the issuing agency;
- 2. A certificate verifying naturalized status issued by an authorized agency of the United States bearing Applicant's intact photograph impressed with the raised embossed seal of the issuing agency (such as a passport);
- 3. A valid driver's license or identification card bearing an applicant's photograph issued by one of the following states: Alabama, Arizona, Arkansas, California, Connecticut, Delaware, District of Columbia, Florida, Georgia, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Minnesota, Mississippi, Missouri, Montana, Nevada, New Hampshire, New Jersey, New York, North Dakota, Ohio, Oklahoma, Pennsylvania, Rhode Island, South Carolina, South Dakota, Virginia, West Virginia or Wyoming.

Or

- 4. Valid immigration documents demonstrating lawful presence and verified through the Systematic Alien Verification for Entitlements Program (SAVE) administered by the United States Citizenship and Immigration Services of the Department of Homeland Security.

If any of these alternative documents are used for verification, they must either be presented in person or a notarized copy of the document must be submitted to the Colorado Department of Agriculture.

Under the Department of Revenue rules, individuals who do not have one of the alternative identification documents listed above will need to first obtain an Electronic Identification Number ("EII") from the Division of Motor Vehicles ("DMV") before applying for a Farm Products Small Volume Dealer license from the Department of Agriculture. To obtain an EII, an individual must apply in person at one of the Colorado Driver's license offices listed below by submitting a completed Request for Waiver form and the affidavit required by HB 1023, along with any available supporting documentation that verifies his/her name and lawful presence. Once the individual has obtained an EII form DMV s/he can then apply to the Department of Agriculture for issuance or renewal of a license by submitting another signed affidavit and providing his/her EII number, along with this application.

The following cities and towns have Colorado Driver's License offices that can issue an EII: Alamosa, Denver (Athmar), Aurora, Boulder, Canon City, Colorado Springs, Cortez, Craig, Delta, Durango, Fort Collins, Fort Morgan, Frisco, Glenwood Springs, Grand Junction, Greeley, Gunnison, La Junta, Lamar, Longmont, Meeker, Montrose, Northglenn, Parker, Pueblo, Rangely, Salida, Steamboat Springs, Sterling, Trinidad and Walsenburg.

The following websites provide additional information:  
Department of Revenue Rules: [http://www.revenue.state.co.us/EDO\\_dir/wrap.asp?incl=LawfulPresenceRules](http://www.revenue.state.co.us/EDO_dir/wrap.asp?incl=LawfulPresenceRules)  
Request for Waiver form: [http://www.revenue.state.co.us/EDO\\_dir/pdf/dr4678.pdf](http://www.revenue.state.co.us/EDO_dir/pdf/dr4678.pdf)  
Website for Affidavit: [http://www.revenue.state.co.us/EDO\\_dir/pdf/dr4679.pdf](http://www.revenue.state.co.us/EDO_dir/pdf/dr4679.pdf)